

FIR TRAINING



FIR TRAINING SESSION
JANUARY 7, 2016

FIR TRAINING



**WE NEED YOUR
HELP!**

PURPOSE

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- **FISCAL IMPACT REPORTS:**
 - PROVIDE INFORMATION AND NON-PARTISAN ANALYSIS TO LEGISLATORS AND THE PUBLIC ON IMPACT OF LEGISLATION BEFORE A BILL BECOMES LAW
 - DESCRIBE THE IMPACT OF A BILL ON THE FINANCES OF THE STATE GOVERNMENT CUMULATELY AND OBJECTIVELY, SO THAT, THE LEGISLATURE CAN MAKE INFORMAL DECISIONS ON 1) COSTS, 2) SAVINGS AND 3) REVENUE
 - ALLOW FOR TRACKING LEGISLATION THAT MAY IMPACT THE GENERAL APPROPRIATION ACT

KEY STEPS

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- LFC MEMO TO AGENCIES, DEC 22, 2015
- CAN BE FOUND ON LFC WEBSITE, INFORMATION FOR STATE AGENCIES
- PLEASE USE FORM ON WEBSITE
 - NEW TIMES ROMAN 12
 - INCLUDE ANY CHARTS AS ATTACHMENTS
- RESPONSE REQUESTED WITHIN 24 HOURS
 - SEND TO LFC@NMLEGIS.GOV
 - ALSO TO DFA@STATE.NM.US
 - RESPONSES ARE FILED BY BILL NUMBER AND BECOME A RECORD OF AGENCY RESPONSES

KEY STEPS

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- **30 DAY SESSION (NEW MEXICO CONSTITUTION)**
 - Budgets, appropriations, revenue bills
 - Bills drawn pursuant to special messages of the governor
 - Bills of the last previous session vetoed by the governor
- **BILLS MEETING THE ABOVE ARE GERMANE**
- **GOVERNOR'S MESSAGE HAVE COME DOWN IN INDIVIDUAL MESSAGES TO EITHER HOUSE DURING THE FIRST HALF OF SESSION**
- **AGENCIES SHOULD KNOW THEIR BILLS AND DO IN ADVANCE**
- **COURTS HAVE RULED LEGISLATURE DETERMINES WHAT IS GERMANE**
 - HOUSE RULES COMMITTEE
 - SENATE COMMITTEE'S COMMITTEE
- **BILLS RULED GERMANE ARE IMMEDIATELY FORWARDED TO APPROPRIATE COMMITTEE**
- **MAY BE HEARD QUICKLY**
- **PLEASE DO BILLS THAT MAY BE GERMANE WITHOUT COMMITTEE ACTION**

AGENCY FIR ANALYSIS FORM

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LFC Requester:

AGENCY BILL ANALYSIS
2016 REGULAR SESSION

WITHIN 24 HOURS OF BILL POSTING, EMAIL ANALYSIS TO:

LFC@NMLEGIS.GOV

and

DFA@STATE.NMUS

{Include the bill no. in the email subject line, e.g., HB2, and only attach one bill analysis and related documentation per email message}

SECTION I: GENERAL INFORMATION

(Indicate if analysis is on an original bill, amendment, substitute or a correction of a previous bill)

Check all that apply:		Date
Original	Amendment	Bill No:
Correction	Substitute	

Sponsor:	Agency Code:
Short	Person Writing
Title:	Phone: Email

SECTION II: FISCAL IMPACT

APPROPRIATION (dollars in thousands)

Appropriation		Recurring or Nonrecurring	Fund Affected
FY16	FY17		

(Parenthesis () Indicate Expenditure Decreases)

REVENUE (dollars in thousands)

Estimated Revenue			Recurring or Nonrecurring	Fund Affected
FY16	FY17	FY18		

(Parenthesis () Indicate Expenditure Decreases)

AGENCY FIR ANALYSIS FORM

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ESTIMATED ADDITIONAL OPERATING BUDGET IMPACT (dollars in thousands)

	FY16	FY17	FY18	3 Year Total Cost	Recurring or Nonrecurring	Fund Affected
Total						

(Parenthesis () Indicate Expenditure Decreases)

Duplicates/Conflicts with/Companion to/Relates to:
 Duplicates/Relates to Appropriation in the General Appropriation Act

SECTION III: NARRATIVE

BILL SUMMARY

Synopsis:

FISCAL IMPLICATIONS

Note: major assumptions underlying fiscal impact should be documented.

Note: if a dditional operating budget impact is estimated, assumptions and calculations should be reported in this section.

SIGNIFICANT ISSUES

PERFORMANCE IMPLICATIONS

ADMINISTRATIVE IMPLICATIONS

CONFLICT, DUPLICATION, COMPANIONSHIP, RELATIONSHIP

TECHNICAL ISSUES

OTHER SUBSTANTIVE ISSUES

ALTERNATIVES

WHAT WILL BE THE CONSEQUENCES OF NOT ENACTING THIS BILL

AMENDMENTS

PROCESS

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- **TABLES**
 - APPROPRIATION
 - REVENUE
 - ESTIMATED OPERATING BUDGET IMPACT
 - ✦ CAN BILL BE IMPLEMENTED WITH THE STATED APPROPRIATION?
 - ✦ ARE THERE INCREASED EXPENDITURES FOR THE OUTYEARS?
 - ✦ DISCUSS UNDER FISCAL IMPLICATIONS

- **BILL SUMMARY**
 - DISCUSS HOW AGENCY INTERPRETS THE BILL

- **FISCAL IMPLEMENTATION**
 - DISCUSS OUTYEAR COSTS
 - HB 560 (Laws 2016, Ch. 152) resulted in a request for \$2.5 million appropriation increase

- **SIGNIFICANT ISSUES**
 - DISCUSS IMPLEMENTATION OF BILL, EXPECTED RESULTS, ANTICIPATED PROBLEMS, ETC
 - BRIEFLY DESCRIBE SIGNIFICANT ISSUES
 - ARE THERE UNINTENDED CONSEQUENCES RELATED TO THE BILL?

PROCESS

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- **PERFORMANCE IMPLICATIONS**
 - HOW WILL IMPLEMENTATION BE EVALUATED
 - GENERAL COMMENTS—DO NOT NEED SPECIFICS
- **CONFLICT, DUPLICATION, COMPANIONSHIP, RELATIONSHIP**
 - ARE THERE OTHER BILLS RELATED TO THIS ONE?
 - GOAL IS TO AVOID CONFLICTS

PROCESS

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- REMAINDER OF HEADINGS ARE OPTIONAL
- NOTE: USE TECHNICAL ISSUES FOR CORRECTIONS WITHIN THE BILL
- USE AMENDMENTS FOR SIGNIFICANT CHANGES TO THE BILL; PROVIDE JUSTIFICATION
- LFC ANALYSTS WILL SUMMARIZE INPUTS
- IF YOU FEEL AGENCY INPUT IS MISREPRESENTED, CALL IMMEDIATELY!

LFC CONTACTS

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- GARY CHABOT, 986-4566
- JEANNAE LEGER, 986-4543
- JESSICA EDEN, 986-4549;
- APPROPRIATE ANALYST, 986-4550
- LAST RESORT
 - DAVID LUCERO, 986-4550
 - DAVID ABBEY, 986-4550

FIR TRAINING

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QUESTIONS??

COMMENTS??